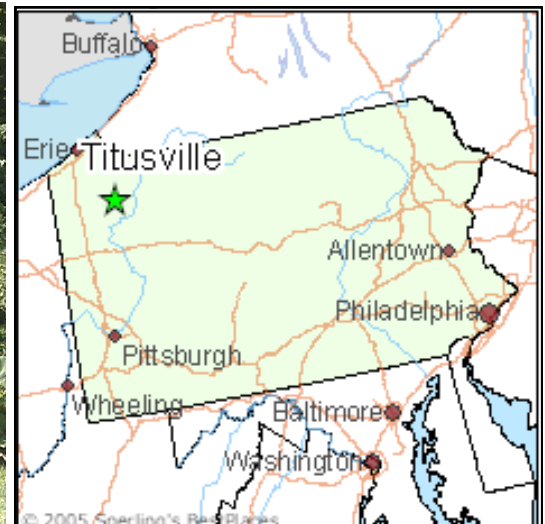


# Titusville Pennsylvania



## Police Chief

### Community Profile and Position Description

#### About the City of Titusville, Pennsylvania

The City of Titusville is 2.9 square miles. Located one hour from Erie and two hours from Pittsburgh access to major airports is close by. The "Birthplace of the Oil Industry", Titusville is quaint community rich in history that offers many cultural and recreational opportunities. The Allegheny National Forest is nearby as are several hunting, fishing, and hiking areas. Titusville totals nearly 90 acres of recreational property which includes nine parks, 15 ball fields, 8 soccer fields, 3 sand volleyball courts, a 400 meter community track, a community pool, a BMX race track, skate park, tennis courts, walking trails and bike trails, as well as numerous picnic shelters Filled with historic homes and many city services, Titusville is a great place to live and work. Through the year Titusville hosts many festivals and civic events. The Oil Creek & Titusville Railroad offers scenic tours through the "Valley that Changed the World".

The 2010 United States Census reports that there are 5,601 residents in the city. Of the total population, 22.8% are under the age of 18, 11.7% are 18-24, 22.2% are 25-44, 24.5% are 45-64 and 19.9% are over 65 years old.

The walkable downtown is located just a few blocks from the police station. City Hall is also located a block from downtown. The downtown is a mix of banks, small shops, restaurants, and the Chamber of Commerce. There is one Hospital in Titusville.

There are k-12 schools within the city limits. For secondary education, there are seven colleges within a 40 mile drive from Titusville and the University of Pittsburg has a campus in Titusville.

#### Titusville Government

The City of Titusville is a third class city according to Pennsylvania statue. The day-to-day operations of the city government are overseen by the City Manager. A five member City Council participates in policy setting.

## **About the Police Department**

The Titusville Police Department has 9 full-time Police Officers. Department operations are 24/7. Dispatch is provided by Crawford County 911.

## **Job Description Summary**

The City of Titusville is seeking an experienced and visionary leader to be the next Chief. The Chief is responsible for managing the budget (\$1.3 million) and creating strategies to maintain a low crime rate while working on quality of life issues in the City. The successful candidates must demonstrate a record of building and maintaining cooperative and effective efforts with community stakeholders, the ability to manage change and an ability to lead and inspire confidence with the officers in the department. Experience with developing policies and procedures, community engagement, problem solving, and overseeing police operations is essential.

Under the administrative direction of the City Manager, the Police Chief performs highly responsible work in the administration and operations of the Police Department. The work involves coordination and supervision of all police functions, personnel, and services to the community. To show results obtained through policing efforts, the Chief must prepare technical reports, briefings, and presentations. The Chief exercises a great deal of independence and latitude in making decisions and exercising judgment while still being accountable to the City Manager.

The City of Titusville recently conducted an operational review of the department. The new Chief will have the unique opportunity to use the findings and recommendations from the study to create cultural and operational changes while advancing the department.

## **Qualifications**

A minimum of 15 year of police experience, with five years of progressively responsible supervisory experience required. A Bachelor degree in Criminal Justice Administration, Sociology, Psychology, Business or similar field required. Master's degree and graduation from the FBI National Academy, Northwest Center for Public Safety, Southern Police Institute, IACP Leadership in Police Organizations or a similar program preferred.

Experience in management, public budgeting, community engagement, developing policies and procedures, and other general administration functions are important skills for this position.

A combination of training and experience may be substituted for the requirements listed above.

Candidates must have Municipal Police Officer Education and Training Commission (MPOETC) and Pennsylvania ACT 120 certifications, or be able to acquire certification within one year.

## **Compensation**

The City offers a competitive benefits package. The salary range for the position is \$60,000 -75,000. The City will negotiate a contract with the successful candidate.

## **To Apply**

Please send a copy of your resume and cover letter in Word in one email (labeled Titusville - "Last Name, First Name") containing two separate files. Please use the following files names: Titusville Police Chief - "Last Name, First Name" - Resume and Titusville Police Chief - "Last Name, First Name" - Cover Letter" Email your resume and cover letter to [titusville@publicsafetystrategies.com](mailto:titusville@publicsafetystrategies.com) by April 22, 2016 8:00PM EST.

If you have any questions regarding this position please contact: Kym Craven, 978-314-7283 or [kcraven@publicsafetystrategies.com](mailto:kcraven@publicsafetystrategies.com)

For more information on Titusville visit <http://cityoftitusvillepa.gov/> Titusville is an equal opportunity employer.